

**Minutes of the Regular Meeting  
of the  
City of Northfield Council  
November 25, 2013**

Pursuant to written notice, the regular meeting of the City of Northfield Council was held on Monday, November 25, 2013, at the Fenley Office Park, 4965 U.S. Highway 42. Council members present: Sharon Berger, Catharine Birch, Clark Rhea, Tracy Walker and Bill White. Council member absent: Steve Levy. City officials present: Mayor Randolph Chappell, Police Chief Richard Frank, Treasurer Charles Veeneman, City Engineer Phil Hasselwander and City Clerk Phyllis Onachilla. Also present: John Singler, City Attorney.

The meeting was called to order at 7:30 p.m., by Mayor Chappell.

**MINUTES**

Minutes of the October 28, 2013, meeting were approved as distributed.

**CITY ATTORNEY'S REPORT**

Mr. Singler informed council members that the owners of Holiday Manor Shopping Center have requested approval from the City of Northfield to close the private road next to Starbucks on U.S. Highway 42 in order to build a larger retail complex.

Following discussion, it was moved by Ms. Berger and seconded by Mr. White that Mayor Chappell be given the authority to send a letter approving this road closure and informing the owners that the City of Northfield will consider this right-of-way extinguished. They also moved that the City of Northfield enter into a memorandum agreement with the Holiday Manor owners requiring that they submit to the City of Northfield any and all development plans pertaining to this site at the same time such plans are submitted to other local and/or state agencies. Council members voting in favor of this motion: Berger, Birch, Rhea, Walker and White. Motion carried.

**TREASURER'S REPORT**

Mr. Veeneman distributed and reviewed the Balance Sheet and the Budget vs Actual Statement for the General Fund for the period October 1, 2013, through October 31, 2013, the Balance Sheet and the Budget vs Actual Statement for the Road Fund for the period October 1, 2013, through October 31, 2013, the City's List of Investments as of October 31, 2013, and the general ledger and check register from October 1 through October 31, 2013.

**CLERK'S REPORT**

Ms. Beverly K. Edwards, 6008 Hunting Road, is a new resident in Northfield.

**POLICE REPORT**

Police Chief Richard Frank briefed the council on recent activities throughout the city. He reported that there was no criminal activity within the city this month and that 12 citations were issued.

**CITY ENGINEER'S REPORT**

Mr. Hasselwander informed council members that the paving of Stannye Drive and Baylor Court, along with the crack sealing on several other streets, has been completed.

**NORTHFIELD WEBSITE**

The new Northfield website was discussed. Council members agreed that only information pertaining to the City of Northfield should be published. No personal information will be allowed.

**MEETING CANCELED**

Due to the upcoming holidays, it was moved by Ms. Berger and seconded by Mr. White that the December meeting of the Northfield City Council be canceled. Council members voting in favor of this motion: Berger, Birch, Rhea, Walker and White. Motion carried.

**ADJOURN**

There being no further business, the meeting was adjourned at 8:30 p.m.  
The next regular meeting of the Northfield City Council will be Monday, January 27, 2014.

Attest:

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Phyllis Onachilla, City Clerk

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Randolph Chappell, Mayor  
City of Northfield