

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
August 22, 2022**

In keeping with the Coronavirus safety procedures, the regular meeting of the City of Northfield Council was held on Monday August 22, 2022, via Zoom.

Council members attending: Clark Rhea, Tim Martin, Brandon Smith, Tracy Walker and Steve Levy.

Council members absent: Sharon Berger

City officials present: Mayor Randolph Chappell, City Engineer Adrian Oliver, Treasurer Charles Veeneman and City Clerk Lucy Martin.

City officials absent: N/A

The meeting was called to order at 7:30 p.m. by Mayor Chappell.

MINUTES: Minutes of the July 25, 2022 meeting were approved.

CITY CLERK

- 2022 Tax rate was sent to the State Department of Revenue.
- Received preliminary tax roll from the County PVA for review by Lucy and Charlie. Plan to return it this week. The preliminary roll shows there have been 15 ownership changes since last year.
- Identified a local company to distribute the tax bills. They perform this service for several other cities.
- The clerk now has a notary stamp.
- Steve suggested that residents should be informed about how to join the Zoom meeting. Randy will send out an email and Lucy will provide meeting information on the web site.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer reported to the Council members for all financial activity, ending July 2022 as follows:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet
This report shows a \$2,761.30 revenue item as 'Transfer from surplus' and allows the income to be equal to the \$ 23,622.00 in expenses.
- The Lime Ridge Project invoice \$11K will be moved to Special Projects.

POLICE REPORT

The Chief briefed council members on recent activities throughout the city.

- 15 calls for service from residents
- 5 calls transferred over from LMPD
- 6 House watch checks
- 7 Citations
- 3 calls reference Homeless Solicitors
- 1 minor injury accident
- School started on August 10th which has increased traffic on U.S. 42 and in the neighborhood. So far things have gone smoothly.
- YTD accidents: 10 US42, 1 Hit and run, and 8 non-injury.
- The Chief reported that Fenley is helping them move to a temporary location, and will find a permanent place for them.

CITY ENGINEER'S REPORT

- Looking at schedule for next year (Road Paving work)
- Baron residence requested a permit.
- Adrian will order a stop sign.

City Tree Program

- Tracy suggested that residents are reminded of the tree program. Randy will send out an email and Lucy will get information posted on the web site.

OLD BUSINESS

- Northfield Office Condo Project : Public meeting and office location under discussion. Note that the Fenley Office Park will not be available for our Police as of August 2022. See update under Police report.
 - The Mayor will find out the archival requirements for Police documents.
- Property Use Violations: Randy contacted Code Enforcement. One item abated, 2nd item pending resolution. MCE work is still in progress.
- Lime Ridge Sidewalk, Northfield will have access.
- Echo Tech: has the additional truck been implemented?
- Stop sign at Northfield Court: (see Engineer's report).

NEW BUSINESS

- Tim reported that the boundary fence at Glenview Ave/Northfield Drive needs to be repaired or removed. Tracy will talk to the residents and find out what the situation is. Randy and Adrian will investigate fencing costs.
- Tracy voiced concerns about safety at the light at Kroger /Holiday Manor and US42 due to drivers speeding through red traffic lights. He strongly suggested police presence there on

scheduled basis to enforce the light. Tim suggested speed limit warning signs from Metro, for Holiday Manor and the Northfield entrance.

- The Chief will investigate the availability of speed limit warning signs.
- Randy and the Chief will look at police bandwidth and send an update on the short term and long-term plan to help with this important safety issue.
- Clark requested that all respond to the Ken Fleming meeting invitation, please RSVP.
- Lucy received a call from a resident asking if there had ever been a “No U Turn” sign on US42 at the Northfield main entrance. There has not been a sign, and KY law is no U-Turn unless a sign indicates that it is permitted.

PARKING LOT

- Ky Transportation Coop Signup
- **ARPA funding Municipal Order:** Documented authorization to spend funds. (\$136,082.96 x 2)
- **Small Cellular Site Ordinance:** Distributed for review to all council members. Discussion scheduled tabled for a future meeting.
- **Speed Hump Policy:** Second Reading on hold pending Traffic Engineer input, and final report.

ADJOURN

There being no further business, the meeting was adjourned at 8:29 p.m.

The next meeting of the Northfield City Council will be held on Monday, September 24, 2022.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield