

**MINUTES OF THE REGULAR MEETING  
Of the  
City of Northfield Council  
March 27, 2023**

In keeping with the Coronavirus safety procedures, the regular meeting of the City of Northfield Council was held on Monday March 27, 2023 via Zoom.

Council members attending: Clark Rhea, Tim Martin, Brandon Smith, Steve Levy, Tracy Walker and Sharon Berger.

Council members absent:

City officials present: Mayor Randolph Chappell, Police Chief Tom David, Treasurer Charles Veeneman, and City Clerk Lucy Martin.

City officials absent: City Engineer Adrian Oliver

The meeting was called to order at 7:30 p.m. by the Mayor.

**MINUTES:** Minutes for the February 27, 2023 meeting were approved.

**CITY CLERK**

- Working to update the city directory.
- Working on the new city web page. When the prototype is fully tested it will be sent to the council for their input.  
Adding:
  - New residents page
  - FAQ page
  - Update directory page
- Getting quotes for a memorial for the Lime Ridge site.
- Electronic payment of taxes was discussed, does not seem viable at this time, maybe in the future.

**CITY ADMINISTRATION REPORTS**

**TREASURER'S REPORT**

The Treasurer distributed financial reports prior to the meeting for activity ending February 28, 2023. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments

March 2023 V1

- Road Fund Income Statement & Balance Sheet.
- The audit is planned to be ready by March, if no, an extension will be requested.
- There are six tax bills outstanding, totaling \$2400.
- Note: the unplanned ground maintenance (\$5826.82) was for the front entrance repair.

There was a question about how to use the ARPA funds remaining. December 2024 is the deadline.

## **POLICE REPORT**

### **February**

- 10 Calls for service from Northfield Neighbors
- 12 Calls for service transferred over from LMPD
- Several complaints have been called in on a resident for driving reckless. He didn't respond to warnings, so he was cited as a result of his continued violations.
- 3 citations
- 2 House Watch request
- 3 Minor accidents
- 2 Solicitor Complaints
- I 71 was shut down at I 264 3 times for a KSP vehicle pursuit, Semi overturned, and a six-vehicle accident
- The informed us that there will be power station maintenance work at US42 and Seminary Drive .
- The Chief will be meeting with the camera people on 3/28. These same cameras are in use at the Temple.

Update on new candidate: in the works.

## **CITY ENGINEER'S REPORT**

Update

- Adrian will order a stop signs (see new business).
  - Randy reported that the cost for the entrance stop signs will be \$1800.

## **OLD BUSINESS**

No Update

- Northfield Office Condo Project : Public meeting and office location under discussion. Note that the Fenley Office Park will not be available for our Police as of August 2022. See update under Police report.
  - The Mayor will find out the archival requirements for Police documents.
- Property Use Violations: Randy contacted Code Enforcement. One item abated, 2<sup>nd</sup> item pending resolution. MCE work is still in progress.
- Lime Ridge Sidewalk, Northfield will have access.

March 2023 V1

- Echo Tech: has the additional truck been implemented?

## **NEW BUSINESS**

- Tim reported the need for stop signs at the main entrance. All agreed that the location was problematic, including Chief David. A three way stop was suggested. Adrian will order the stop signs, posts and stop bars. In progress.
- Brandon had a question from a resident on driveway limitations. Randy noted the 7' right of way and storm water easement. Randy will check with the city attorney on what is allowed.

Note: Subsequent to the meeting: Randy checked with John and found out that we would need to create an ordinance on ROW to allow this type of activity.

- The Mayor will follow up on the Northfield camera status. See police report.
- No Update. Tim reported that the boundary fence at Glenview Ave/Northfield Drive needs to be repaired or removed. Tracy will talk to the residents and find out what the situation is. Randy and Adrian will investigate fencing costs. The fence has been repaired by residents.

## **PARKING LOT**

- Ky Transportation Coop Signup
- **ARPA funding Municipal Order:** Documented authorization to spend funds. (\$136,082.96 x 2)
- **Small Cellular Site Ordinance:** Distributed for review to all council members. Discussion scheduled tabled for a future meeting.
- **Speed Hump Policy:** Second Reading on hold pending Traffic Engineer input, and final report.

## **ADJOURN**

There being no further business, the meeting was adjourned at 8:06 p.m.  
The next meeting of the Northfield City Council will be held on Monday, Monday April 24, 2023.

---

Lucy Martin, City Clerk

---

Randolph L. Chappell, Mayor City of Northfield  
March 2023 V1