

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
June 26, 2023**

The regular meeting of the City of Northfield Council was held on Monday June 26, 2023 via Zoom.

Council members attending: Clark Rhea, Tim Martin, Brandon Smith, Steve Levy, and Tracy Walker.

Council members absent: Sharon Berger

City officials present: Mayor Randolph Chappell, City Engineer Adrian Oliver, Police Chief Tom David, Treasurer Charles Veeneman, and City Clerk Lucy Martin.

City officials absent: None

The meeting was called to order at 7:30 p.m. by the Mayor Randolph Chappell.

MINUTES: Minutes for the May 22, 2023 meeting were approved.

CITY CLERK

- Working to update the city directory. The council decided that the directory should be distributed prior to the web site updates.
- Working on the new city web page. When the prototype is fully tested it will be sent to the council for their input.
Adding:
 - FAQ page
 - Update directory page
- Getting quotes for a memorial for the Lime Ridge site.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for activity ending May 31, 2023 (one month short of a complete fiscal year). They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet.
- There is one tax bill outstanding.

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POLICE REPORT

June

- 14 calls for service from Northfield Neighbors
- 9 calls passed to us from LMPD
- 2 Theft Reports from CVS
- 1 Theft of Identity from a Neighbor
- 2 Non-injury accidents
- 2 Non-injury accidents taken by LMPD
- 4 House Watch Checks
- 4 Stop Sign Violations
- 1 Mental Health Arrest subject taken to UofL Hospital
- 1 Homeless Family taken to a shelter

- 2 Audits were completed with no findings
- The Chief also reported a damaged TARC bench and street light issues (He called in the street lights).
- Our police have adjusted their hours to cover more evenings.

CITY ENGINEER'S REPORT

- The stop signs have been installed, Adrian will make sure stripes are added .
- Adrian needs Mayor approval for the crack seal RFP, three streets planned.
- Six roads to be resurfaced this year, (striping will be included).
- Adrian needs easement to repair the Lime Ridge sidewalk.
- A resident requested a permit for adding a room, completed.

OLD BUSINESS

No Update

- Northfield Office Condo Project : Public meeting and office location under discussion.
Note that the Fenley Office Park will not be available for our Police as of August 2022.
 - The Mayor will find out the archival requirements for Police documents.
- Property Use Violations: Randy contacted Code Enforcement. One item abated, 2nd item pending resolution. MCE work is still in progress.
- Echo Tech: has the additional truck been implemented?

NEW BUSINESS

- The Mayor investigated the tax revenue disparity for last year and discovered it was caused by Dominion applying for and receiving reduced tax assessments. This included a \$10M reduction last year and \$8M this year. The budget has been updated accordingly.

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- The Budget: 1st reading of Ordinances 23-01 and 23-02. The tax rate will be the same as last year. The Mayor reviewed all line items. Final vote will be held on Thursday 6-29 at 7:30 pm.
- Charlie recommended that the ARPA Funds be listed separately in the ordinance as: General Government Services.
- Glenview Hills Annexation request was discussed. Our attorney advised waiting until 2025 when there will be a change for this process.
- Security cameras: 5 are in place, 4 other locations are being assessed. The cameras are \$650 each to install and then there is a recurring cost of \$3K each per year.
Note: Glenview Manor is interested in an interagency police agreement including cameras. Needs further exploration.
- Add tree planting to the next agenda.
- Picnic: location and responsibility. A neighborhood group has formed to organize social events.

PARKING LOT

- Ky Transportation Coop Signup
- **ARPA funding Municipal Order:** Documented authorization to spend funds. (\$136,082.96 x 2). The deadline is December 2024.
- **Small Cellular Site Ordinance:** Distributed for review to all council members. Discussion scheduled tabled for a future meeting. Need the Mayor's input.

ADJOURN

There being no further business, the meeting was adjourned at 8:46 p.m.
The next meeting of the Northfield City Council will be held on Monday, July 24, 2023.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield