

**MINUTES OF THE REGULAR MEETING  
Of the  
City of Northfield Council  
September 25, 2023**

The regular meeting of the City of Northfield Council was held on Monday September 25, 2023 via Zoom.

Council members attending: Clark Rhea, Brandon Smith, Steve Levy, Tim Martin and Tracy Walker.

Council members absent: Sharon Berger

City officials present: Police Chief Tom David, Treasurer Charles Veeneman, and City Clerk Lucy Martin.

City officials absent: Mayor Randolph Chappell, City Engineer Adrian Oliver

The meeting was called to order at 7:30 p.m. by Council person Tracy Walker.

**MINUTES:** Minutes for the August 28, 2023 meeting were approved.

**CITY ADMINISTRATION REPORTS**

**TREASURER'S REPORT**

The Treasurer distributed financial reports prior to the meeting for activity ending August 31, 2023. They included:

- General Fund Income Statement & Balance Sheet (Charlie followed up on the Sanitation expense, and confirmed that the figure represented two months of service). He reported that he had received some 2023 property taxes.
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet.
- (Ongoing from July mtg.) A new investment possibility was discussed by Charlie. Randy suggested doing some research on current returns before changing our investment strategy. Charlie will do further research on return rates available, including self-managed if offered.

**CITY CLERK**

- Tax bills were mailed 9/14.
- The new city web page is live.
- City directory is scheduled to be distributed 09/25/23.
- Getting quotes for a memorial for the Lime Ridge site.

## **POLICE REPORT**

### **September**

- 14 Calls for service from residents
- 9 Calls for service transferred from LMPD
- 4 House watch requests
- 6 Citations
- 1 Non-injury accident
- 1 Minor injury accident
- 1 Mental Inquest Warrant Served
- 1 Domestic Violence Arrest with LMPD
- Identified a possible source of the rodent issue and it's been cleaned up.
- There was a theft reported from a resident at Dominion.
- One of our police cars required maintenance.

## **CITY ENGINEER'S REPORT**

### **No update**

- No new requests for construction permits.
- Reviewed a plan for a handicap ramp at the bank.
- The stop signs have been installed, Adrian will make sure stripes are added (ongoing). Tracy will follow up with Adrian.
- Adrian needs Mayor approval for the crack seal RFP, five streets planned.
- Adrian needs easement to repair the Lime Ridge sidewalk (documents required).

## **OLD BUSINESS**

### **No Update**

Northfield Office Condo Project : Public meeting and office location under discussion.

- The Mayor will find out the archival requirements for Police documents.
- Property Use Violations: Randy contacted Code Enforcement. One item abated, 2<sup>nd</sup> item pending resolution. MCE work is still in progress.

## **NEW BUSINESS**

- Right of Way Tree Maintenance on Hunting Road (between Stannye and Northfield Drive). Tracy will check with the city attorney and then send the resident a letter.  
Update: Tracy spoke with the resident, they understood, and they agreed to take care of the problem.
- Northfield Main Entrance Signage Update (lettering only).  
Tracy will investigate.

Update: Tracy will review mockups of the proposed changes at the October meeting. This proposal is for the Main and Lime Ridge entrances.

- Mailbox Replacement Subsidy (discussion only).  
Tracy will get some more information. No update.
- The Chief requested that shrubs be trimmed at the Glenview entrance. They are obstructing views of oncoming traffic. Trace will ask Randy to get with Lawnco.
- Glenview Hills Annexation/Merge possibility discussion. Our attorney advised waiting until 2025 when there will be a change for this process.
- Security cameras: 5 are in place, 4 other locations are being assessed. The cameras are \$650 each to install and then there is a recurring cost of \$3K each per year.  
The Mayor reported that this will require an Interlocal Agreement, and a Police Services Agreement.
- The Mayor reported that a Municipal Order will be required to use ARPA funds for paving. There was a vote and all were in favor.
- Brandon has had requests for additional Little Library Boxes. Fox Creek Court was a proposed site.

#### **PARKING LOT**

Ky Transportation Coop Signup

- **ARPA funding Municipal Order:** Documented authorization to spend funds. (\$136,082.96 x 2). The deadline is December 2024. Resolved, see new business update.
- **Small Cellular Site Ordinance:** Distributed for review to all council members. Discussion scheduled tabled for a future meeting. Need the Mayor's input.

#### **ADJOURN**

There being no further business, the meeting was adjourned at 7:50 p.m.  
The next meeting of the Northfield City Council will be held on Monday, October 23, 2023.

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Lucy Martin, City Clerk

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Randolph L. Chappell, Mayor City of Northfield