

**MINUTES OF THE REGULAR MEETING  
Of the  
City of Northfield Council  
October 23, 2023**

The regular meeting of the City of Northfield Council was held on Monday October 23, 2023 via Zoom.

Council members attending: Sharon Berger, Brandon Smith, Steve Levy, Tim Martin and Tracy Walker.

Council members absent: Clark Rhea

City officials present: Mayor Randolph Chappell, City Engineer Adrian Oliver, Police Chief Tom David, Treasurer Charles Veeneman, and City Clerk Lucy Martin.

City officials absent: None

The meeting was called to order at 7:31 p.m. by Mayor Chappell.

**MINUTES:** Minutes for the September 25, 2023 meeting were approved.

**CITY ADMINISTRATION REPORTS**

**TREASURER'S REPORT**

The Treasurer distributed financial reports prior to the meeting for activity ending September 30, 2023. They included:

- General Fund Income Statement & Balance Sheet  
The Mayor noted that ARPA funds were allocated to the Road Fund via a Municipal Order (#1) at the August meeting. These funds need to be used by the end of 2024.
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet.
- Steve asked how Northfield salaries compared to other comparable cities. The Mayor responded that they were based on an average of these cities including COLA. Charlie will check the last state report and determine if our numbers are comparable. This Mayor proposed an elected and appointed official pay evaluation for Fiscal Year 2024. This discussion will be revisited during the budget discussions in January. Added to new business.

## **CITY CLERK**

- Many returned tax bills, Holiday Manor and Kaden Properties and PNC and First National Bank (should be resolved).
- Correction to the City directory will be mailed soon.
- Getting quotes for a memorial for the Lime Ridge site.

## **POLICE REPORT**

### **October**

- 12 Calls for service from neighbors
- 14 Calls transferred from LMPD
- 7 House Watch Request
- 1 Minor Injury Accident
- 3 Non-Injury Accident
- 1 Report of a reckless driver
- 2 Public Relations Events: Coffee with a Cop and Trunk or Treat at the nursing home
- 1 New radio and charger came in waiting for a technician to install them
- All Officers have completed a state required training for this year
- Providing extra security at the Temple
- Public safety tip: 911 calls are currently being put on hold due to lack of staffing. The Chief advises callers to stay on the line, your call will be answered.

## **CITY ENGINEER'S REPORT**

- Road Improvements: Stop bars are painted.
- Resurfacing – will be sending out RFP's at the end of the week for the following:
  - a. Repaving: Baylor Dr., Fox Creek Ct., Jeness Ct, Northfield Ct., Rhodes Ct., Rhodes Dr.
  - b. Crack sealing: Baylor Ct., Keewood Ct., New Market Dr., Northfield Dr., Stannye Dr.

## **OLD BUSINESS**

- Lime Ridge Sidewalk, continuing to work with Dr. Raja on documentation and design of sidewalk landscaping.
- John Singler: Parking lot in public ROW, how is this accomplished? Drainage? A: Approval from MSD is required to show no affect to storm water drainage
- NF Main Entrance signage update (Tracy). In progress.
- Security cameras: 5 are in place, 4 other locations are being assessed. The cameras are \$650 each to install and then there is a recurring cost of \$3K each per year.  
A Municipal Order (#2) was approved.

## **NEW BUSINESS**

- NF Elected and Appointed Official pay evaluation for FY24
- Fence down along US42. The Mayor will contact the homeowners (2005 & 2007 Newmarket).
- The Chief requested that shrubs be trimmed at the Glenview entrance. They are obstructing views of oncoming traffic. Tracy will ask Randy to get with Lawnco.

## **PARKING LOT**

- Ky Transportation Coop Signup
- Small Cellular Site Ordinance: Distributed for review to all council members. Discussion scheduled tabled for a future meeting.

## **ADJOURN**

There being no further business, the meeting was adjourned at 8:14 p.m.  
The next meeting of the Northfield City Council will be held on Monday, November 27, 2023.

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Lucy Martin, City Clerk

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Randolph L. Chappell, Mayor City of Northfield