

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
October 24, 2022**

In keeping with the Coronavirus safety procedures, the regular meeting of the City of Northfield Council was held on Monday October 24, 2022, via Zoom.

Council members attending: Clark Rhea, Tim Martin, Brandon Smith, Tracy Walker, Sharon Berger.

Council members absent: Steve Levy.

City officials present: Mayor Randolph Chappell, Police Chief Tom David, City Engineer Adrian Oliver, Treasurer Charles Veeneman and City Clerk Lucy Martin.

City officials absent: N/A

The meeting was called to order at 7:30 p.m. by Mayor Chappell.

MINUTES: Minutes of the August 22, 2022 meeting were approved.

CITY CLERK

- Working to update the city directory.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer reported to the Council members for all financial activity, ending September (includes August and September) 2022 as follows:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet .

POLICE REPORT

The Chief briefed council members on recent activities throughout the city.

- 12 Calls for service from Northfield residents
- 10 Calls for service transferred over from LMPD
- 4 House watch requests
- 12 Citations for DRTCD US 42 detail
- 2 Citations for DSS in the city
- 1 Citation Expired KyOL US 42 detail
- 1 Citation Expired Ky Registration US 42 detail
- 3 non-injury auto accident reports
- 1 incident report damage to a vehicle
- 1 crisis intervention report

- We are hiring a new officer, Ofc. Steve Hile is starting November 1st. He is retired from LMPD 5th Div. Ofc. Hile has 27 years of experience and was a Detective for several years.
- I am sad to report that Ofc Hixenbaugh and Ofc Lockhart are leaving NPD to begin full retirement in December. They have both served the city of Northfield with pride and dedication for several years.

Other General PD Information

- 30 Units at the Prospect Apartments vacated due to a fire.
- Thornton's has postponed the US42 remodel of their station.
- Air BnB in Northfield: There was a discussion on the possibility of an ordinance restricting Air BnB activity. Then the idea of a deed restriction was suggested. Randy said he would check with the City Attorney and report back to the council.
 - a. 2401 Stannye Ct.
 - b. 2104 New Market
- Rental Property in Northfield:
 - c. 2404 Stannye Drive
 - d. 2103 & 2301 Northfield Drive
 - e. 2007 New Market

CITY ENGINEER'S REPORT

- 2321 Stannye Drive remodel, adding 2nd floor.
- Recommendation to use ARPA funding for Road repairs in 2022.
- Adrian will order a stop sign.

City Tree Program

- 18 trees have been planted.
- Information has been posted on the NF web site.

OLD BUSINESS

- Northfield Office Condo Project : Public meeting and office location under discussion. Note that the Fenley Office Park will not be available for our Police as of August 2022. See update under Police report.
 - The Mayor will find out the archival requirements for Police documents.
- Property Use Violations: Randy contacted Code Enforcement. One item abated, 2nd item pending resolution. MCE work is still in progress.
- Lime Ridge Sidewalk, Northfield will have access.
- Echo Tech: has the additional truck been implemented?
- Stop sign at Northfield Court: (see Engineer's report).

NEW BUSINESS

- Tim reported that the boundary fence at Glenview Ave/Northfield Drive needs to be repaired or removed. Tracy will talk to the residents and find out what the situation is. Randy and Adrian will investigate fencing costs. No update at this time.
- US42 Stop light program: Randy informed the group on his research into the problem and possible solutions. He then asked the council for feedback.

Research:

- NPD is enforcing as time permits between other calls
- KYDOT traffic estimates along US42 from the traffic light at Holiday Manor to the US42/KY22 traffic light show 50-75,000 cars per day transit these two traffic lights.
 - 70k cars x 20 days/month = 1.4m cars/month
 - 12 NPD citations represent .0000085% of traffic
 - NPD would need a massive effort to substantially change motorist behavior.
- Subcontracting Police to improve enforcement
 - We would need to budget \$100/hr for any sub-contracting to increase enforcement levels
 - Sub-contracting would require a budget amendment authorization by Council.
 - We would budget \$12,800/week for enforcement. (4 officers x 4 days/wk x 8 hrs/day x \$100/hr = \$12,800/week.

Feedback:

- Tracy said deterring the behavior with coverage was more important than the number of tickets. He suggested increasing the coverage in March when the weather is better and there is more foot traffic. He did not support a budget amendment at this time.
 - Randy is still pursuing changing the speed limit at Lime Kiln to 35 mph.
 - Tom will continue the police detail at US42.
 - Clark said speeding in the neighborhood should be a higher priority than US42.
- City wide request for leaf collection/pickup? Since leaf season is in full swing, it was determined that if there was interest, we could investigate costs for next fall.

PARKING LOT

- Ky Transportation Coop Signup
- **ARPA funding Municipal Order:** Documented authorization to spend funds. (\$136,082.96 x 2)
- **Small Cellular Site Ordinance:** Distributed for review to all council members. Discussion scheduled tabled for a future meeting.
- **Speed Hump Policy:** Second Reading on hold pending Traffic Engineer input, and final report.

ADJOURN

There being no further business, the meeting was adjourned at 8:26 p.m.
The next meeting of the Northfield City Council will be held on Monday, November 28, 2022.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield