

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
January 23, 2023**

In keeping with the Coronavirus safety procedures, the regular meeting of the City of Northfield Council was held on Monday January 23, 2023 via Zoom.

Council members attending: Clark Rhea, Tim Martin, Brandon Smith, Steve Levy, Sharon Berger, and Tracy Walker.

Council members absent: None

City officials present: Mayor Randolph Chappell, Police Chief Tom David, Treasurer Charles Veeneman , and City Clerk Lucy Martin.

City officials absent: City Engineer Adrian Oliver.

The meeting was called to order at 7:30 p.m. by the Mayor.

MINUTES: Minutes of the November 28, 2022 meeting were approved.

CITY CLERK

- Working to update the city directory.
- Working on the new city web page, including the ability to update the directory.
- Getting quotes for a memorial for the Lime Ridge site.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer reported to the Council members for all financial 3 months and 6 months activity, ending December 2022 as follows:

- General Fund Income Statement & Balance Sheet
 - There are 7 unpaid city tax bills as of 1/23.
 - The last Bank tax has been received from PNC.
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet.
- The audit is planned to be ready by March, if no, an extension will be requested.
- Total tax collection appears to be less than planned. Charlie will investigate.

**POLICE REPORT
December**

- 25 Calls for service from Northfield Neighbors. Several of the calls were regarding miss delivered packages. All were recovered and no one has reported any thefts of packages to date.
- 12 Calls were transferred to us from LMPD
- 3 Citations in the city for Stop Sign violations
- 3 Non-injury accidents
- 3 Homeless persons were relocated to a shelter during the cold weather
- 2 House Watch request
- 1 Complaint of a reckless driver was reported by several neighbors. I meet with the reported violator, a resident, he was placed on notice that the reckless driving must stop or he would be cited to court. He agreed to cooperate and there have been no further reports of reckless driving.
- Congratulations to Ofc H. Lockhart and Ofc G. Hixenbaugh on their full retirement from many years of a Law Enforcement Career.

January

- 14 Calls for service from Northfield Neighbors
- 9 Calls for service transferred over from LMPD
- 3 Citations for DSS stop sign violations in the neighborhood
- 1 No operator's license accident
- 1 No Insurance accident
- 3 DTCD relight violation
- 7 House watch requests
- 6 Minor Injury Accidents
- We had a complaint on some juvenile boys during the holiday break they were identified and their parents were notified

The Chief and Mayor are interviewing a candidate that could potentially start in March.

CITY ENGINEER'S REPORT

No Update

- 2321 Stannye Drive remodel, adding 2nd floor.
- Recommendation to use ARPA funding for Road repairs in 2022.
- Adrian will order a stop sign.

OLD BUSINESS

No Update

- Northfield Office Condo Project : Public meeting and office location under discussion. Note that the Fenley Office Park will not be available for our Police as of August 2022. See update under Police report.

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- The Mayor will find out the archival requirements for Police documents.
- Property Use Violations: Randy contacted Code Enforcement. One item abated, 2nd item pending resolution. MCE work is still in progress.
- Lime Ridge Sidewalk, Northfield will have access.
- Echo Tech: has the additional truck been implemented?
- Stop sign at Northfield Court: (see Engineer's report).

NEW BUSINESS

- The Mayor gave a tour of the site where our scanned city documents are stored. All will be given access to the link for view access. The scanning is still in progress, with 2005 to present being Phase 2 of the archive project.
- The Mayor will follow up on the Northfield camera status.
- No Update. Tim reported that the boundary fence at Glenview Ave/Northfield Drive needs to be repaired or removed. Tracy will talk to the residents and find out what the situation is. Randy and Adrian will investigate fencing costs. No update at this time.
- No Update. US42 Stop light program.

PARKING LOT

- Ky Transportation Coop Signup
- **ARPA funding Municipal Order:** Documented authorization to spend funds. (\$136,082.96 x 2)
- **Small Cellular Site Ordinance:** Distributed for review to all council members. Discussion scheduled tabled for a future meeting.
- **Speed Hump Policy:** Second Reading on hold pending Traffic Engineer input, and final report.

ADJOURN

There being no further business, the meeting was adjourned at 8:00 p.m.

The next meeting of the Northfield City Council will be held on Monday, February 27, 2023.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield