

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
April 24, 2023**

In keeping with the Coronavirus safety procedures, the regular meeting of the City of Northfield Council was held on Monday April 24, 2023 via Zoom.

Council members attending: Clark Rhea, Tim Martin, Brandon Smith, Steve Levy, Tracy Walker and Sharon Berger.

Council members absent:

City officials present: Police Chief Tom David, Treasurer Charles Veeneman, City Engineer Adrian Oliver, and City Clerk Lucy Martin.

City officials absent: Mayor Randolph Chappell

The meeting was called to order at 7:30 p.m. by the Mayor.

MINUTES: Minutes for the March 27, 2023 meeting were not approved.

CITY CLERK

- Working to update the city directory.
- Working on the new city web page. When the prototype is fully tested it will be sent to the council for their input.
 - Adding:
 - New residents page
 - FAQ page
 - Update directory page
- Getting quotes for a memorial for the Lime Ridge site.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for activity ending March 31, 2023. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet.

- There are 4-5 tax bills outstanding (\$2400). To date, \$352,092 in tax revenue has been received.
- Telecom tax received (\$9K) was more than double previous years.
- Road plowing will be moved from the General fund to Road fund.

POLICE REPORT

April

- 7 Calls for service from Northfield Neighbors
- 11 Call for service transferred over from LMPD
- 4 House watch requests
- 4 Minor Auto Accidents
- 1 Minor Hit and Run Accident the run vehicle
- 5 Citations
- 4 Homeless persons were relocated to a shelter
- 1 Missing Person from Bowling Green was located and returned to family
- The Police Department has hired a new Ofc. Marianne Haverlin a retiree from Prospect PD with 26 years of experience.
- There were two thefts reported: Thornton employee purse and CVS alcohol theft.

Update on new candidate: The police department has a new hire effective 04/20/2023
 Ofc. Marianne Haverlin
 179 Crescent Ridge Dr.
 Taylorsville, Ky. 40071
 Ph#502-303-2613

Brandon had an inquiry about mail theft. The Chief had not found any evidence of mail theft. Brandon will follow up with the resident.

CITY ENGINEER'S REPORT

Update

- Adrian has ordered stop signs. He will make sure stripes are added before the install.
- Adrian needs Mayor approval for the crack seal RFP.
- Per email, Randy will sign the camera contract on 4/25/23. The cost will be \$9K per camera per year, totaling \$27K annually.
- Adrian needs easement to repair the Lime Ridge sidewalk.

OLD BUSINESS

No Update

- Northfield Office Condo Project : Public meeting and office location under discussion. Note that the Fenley Office Park will not be available for our Police as of August 2022.

April 2023 V1

- The Mayor will find out the archival requirements for Police documents.
- Property Use Violations: Randy contacted Code Enforcement. One item abated, 2nd item pending resolution. MCE work is still in progress.
- Lime Ridge Sidewalk, Northfield will have access.
- Echo Tech: has the additional truck been implemented?

NEW BUSINESS

- Tim reported the need for stop signs at the main entrance. All agreed that the location was problematic, including Chief David. A three way stop was suggested. In progress.

PARKING LOT

- Ky Transportation Coop Signup
- **ARPA funding Municipal Order:** Documented authorization to spend funds. (\$136,082.96 x 2). The deadline is December 2024.
- **Small Cellular Site Ordinance:** Distributed for review to all council members. Discussion scheduled tabled for a future meeting. Need the Mayor's input.

ADJOURN

There being no further business, the meeting was adjourned at 7:51 p.m.
The next meeting of the Northfield City Council will be held on Monday, May 22, 2023.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield