

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
February 26, 2024**

The regular meeting of the City of Northfield Council was held on Monday February 26, 2024 via Zoom.

Council members attending: Sharon Berger, Clark Rhea, Steve Levy, Brandon Smith and Tracy Walker.

Council members absent: Tim Martin

City officials present: Mayor Randolph Chappell, Police Chief Tom David, Treasurer Charles Veeneman, City Engineer Adrian Oliver, and City Clerk Lucy Martin.

City officials absent: None

The meeting was called to order at 7:30 p.m. by Mayor Chappell.

MINUTES: Minutes for the January 22, 2024 meeting were approved.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for 7 months activity ending January 31, 2024. They include:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet

CITY CLERK

- Memorial for the Lime Ridge site, in progress.
- Web site:
 - Added February event schedule, adults night out at River House.
 - Added Chief David's email.
 - There have been some issues with the email forwarding from the website. Clerk will be sending some test messages to see if all is working.
Update: our web provider made a change that disabled our email forwarding. Derek came up with a work around to resolve the issue.

POLICE REPORT

February

- 9 Calls for service from the Sheriff's Dispatch
- 4 Calls for service transferred over from LMPD
- 5 House Watch Request
- 5 Citations
- 3 Non-injury accidents
- 2 Theft reports Holiday Manor
- 1 Theft stolen wallet non-resident Kroger
- 1 Attempted Fraud at Trust Bank
- 1 Recovery of a stolen auto Holiday Manor
- 1 Recovery of a missing cell phone Holiday Manor
- The Chief will contact the city attorney about funds being held as evidence regarding an incident in the city. This money may be turned over the Court.
- The Chief reviewed the Annual Crime Summary.

CITY ENGINEER'S REPORT

- In Progress: Resurfacing – will be sending out RFP's at the end of the week for the following:
 - a. Repaving: Baylor Dr., Fox Creek Ct., Jeness Ct, Northfield Ct., Rhodes Ct., Rhodes Dr.
 - b. Crack sealing: Baylor Ct., Keewood Ct., New Market Dr., Northfield Dr., Stannye Dr.
 - RFPs are prepared, Randy and Adrian will review this weekend.

OLD BUSINESS

- In Progress: Lime Ridge Sidewalk, continuing to work with Dr. Raja on documentation and design of sidewalk landscaping.
- In progress: NF Main Entrance signage update (Tracy).
- In Progress: Flock Security cameras: 5 are in place, 4 other locations are being assessed. The cameras are \$650 each to install and then there is a recurring cost of \$3K each per year. A Municipal Order (#2) was approved.

NEW BUSINESS

- Police Vehicle purchase: Chevy Tahoe, all transferable equipment will be re-used.
- Digital signs: The Mayor presented the signs and their features. Pros and cons were discussed. More research on the signs is required.
- Fence down along US42. City attorney has confirmed that Northfield may replace the fence.
 - Tracy will initiate a survey of the affected area to determine property line.
 - A permit will be required to proceed further.
 - Fence design to be determined.
- Could Northfield sponsor a citywide leaf pickup, Tracy is attempting to identify a vendor, further discussion at that point.
- Could city street and stop signs be painted and straightened. Adrian to address.

PARKING LOT

- NF Elected and Appointed Official pay evaluation for FY24
- Speed Hump Policy: Second Reading on hold pending Traffic Engineer input, and final report. Randy has contacted two engineers.
- Ky Transportation Coop Signup
- Small Cellular Site Ordinance: Distributed for review to all council members. Discussion scheduled tabled for a future meeting.

ADJOURN

There being no further business, the meeting was adjourned at 8:33 p.m.
The next meeting of the Northfield City Council will be held on Monday, March 25, 2024.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield