

**MINUTES OF THE REGULAR MEETING**  
**Of the**  
**City of Northfield Council**  
**May 28, 2024**

The regular meeting of the City of Northfield Council was held on Tuesday May 28, 2024 via Zoom.

Council members attending: Tim Martin , Clark Rhea, Steve Levy, Brandon Smith, Sharon Berger, and Tracy Walker

Council members absent: None

City officials present: Mayor Randolph Chappell, City Engineer Adrian Oliver, Police Chief Tom David, Treasurer Charles Veeneman and City Clerk Lucy Martin

City officials absent: None

The meeting was called to order at 7:30 p.m. by Mayor Randolph Chappell.

**MINUTES:** Minutes for the April 2024 meeting were approved.  
(No March meeting)

**CITY ADMINISTRATION REPORTS**

**TREASURER'S REPORT**

The Treasurer distributed financial reports prior to the meeting for activity ending April 30, 2024. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet

Notes:

1. What to do with the decommissioned police vehicle. Charlie will ask the attorney's advice.
2. Telecom Tax, Charlie will follow-up on this.
3. Charlie will move snow removal to the road fund.
4. Randy will check on sanitation costs.

**CITY CLERK**

- Memorial for the Lime Ridge site, in progress.
- Northfield Social's latest event schedule has been posted to the web site.

## **POLICE REPORT**

### **April**

- 14 calls for service from Northfield Neighbors
- 7 calls for service transferred over from LMPD
- 7 House watch requests
- 5 Citations
- 5 Non-injury accidents
- 2 Fraud reports non-residents
- 1 Theft report Paul's Market items left outside
- 1 Found Handgun turned over LMPD
- 1 Public Service Project with Metro Councilwoman
- Fire damage in front of Kroger's reported to the Louisville Water Co.
- Tree down in front of AT&T entrance State Hwy notified
- We blocked a car caravan from getting in to the residential area after Thunder

### **May**

- Multiple calls from Northfield Neighbors most referencing coyotes and the recent property crimes in the east end.
- 7 Calls were transferred over from LMPD
- 4 House watch requests
- 5 Citations
- 5 non-injury accidents
- 1 Hit and Run accidents w/ minor injuries the run vehicle and driver were located
- 1 Check fraud report non-resident
- 1 Stolen License Tag at the Downs residence
- 2 Vehicles stolen from Stannye Drive and several vehicles were ransacked suspects hit areas all over the east end.
- 1 Wallet stolen at Kroger non-resident
- A dual assault at Kroger employee vs customer
- We also handled issues with car and motorcycle caravans passing through our area

Note: The Chief advised that they are covering more evening shifts due to increased activity.

## **CITY ENGINEER'S REPORT**

- Repaving completed: Baylor Dr., Fox Creek Ct., Jeness Ct, Northfield Ct., Rhodes Ct., Rhodes Drive. Striping still needs to be completed. As a result of the repaving, the contractor will:
  - Replace two mailboxes
  - Repair multiple driveway aprons
- Crack sealing in progress: Baylor Ct., Keewood Ct., New Market Dr., Northfield Dr., Stannye Dr.
- Sidewalk repair. In progress.

- City street and stop signs to be painted and straightened. In progress.

## **OLD BUSINESS**

- In Progress: Lime Ridge Sidewalk, continuing to work with Dr. Raja on documentation and design of sidewalk landscaping.
- In progress: NF Main Entrance signage update (Tracy).
- In Progress: Flock Security cameras: 5 are in place, 4 other locations are being assessed. The cameras are \$650 each to install and then there is a recurring cost of \$3K each per year. A Municipal Order (#2) was approved.

## **NEW BUSINESS**

- Digital signs: The Mayor presented the signs and their features. Pros and cons were discussed. More research on the signs is required.
- Fence down along US42. City attorney has confirmed that Northfield may replace the fence.
  - Tracy has the completed survey of the affected area to determine property line.
  - Tracy will get some cost estimates.
  - A permit will be required to proceed further.
  - Fence design to be determined after a decision is made to replace/repair parts of the fence, or to rebuild the entire fence.
- In progress: Could Northfield sponsor a citywide leaf pickup, Tracy is attempting to identify a vendor, further discussion at that point.
- Budget for 2024-2025 Fiscal year
  - The Mayor reviewed the first draft of the budget
  - Ordinances required:
    - 24.01 Amends budget to cover the cost of the new police car (amends 2023-2024 budget)
    - 24.02 New Budget
    - 24.03 Ad Valorem Tax Rate

## **PARKING LOT**

- NF Elected and Appointed Official pay evaluation for FY24
- Speed Hump Policy: Second Reading on hold pending Traffic Engineer input, and final report. Randy has contacted two engineers.
- Ky Transportation Coop Signup
- Small Cellular Site Ordinance: Distributed for review to all council members. Discussion scheduled tabled for a future meeting.

**ADJOURN**

There being no further business, the meeting was adjourned at 9:00 p.m.  
The next meeting of the Northfield City Council will be held on Monday, June 24, 2024.

---

Lucy Martin, City Clerk

---

Randolph L. Chappell, Mayor City of Northfield