

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
June 24, 2024**

The regular meeting of the City of Northfield Council was held on Tuesday June 24, 2024 via Zoom.

Council members attending: Clark Rhea, Steve Levy, Brandon Smith, Sharon Berger, and Tracy Walker

Council members absent: Tim Martin

City officials present: Mayor Randolph Chappell, City Engineer Adrian Oliver, Police Chief Tom David, Treasurer Charles Veeneman and City Clerk Lucy Martin

City officials absent: None

The meeting was called to order at 7:30 p.m. by Mayor Randolph Chappell.

MINUTES: Minutes for the May 2024 meeting were approved.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for activity ending May 31, 2024. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet

Notes:

1. What to do with the decommissioned police vehicle. Charlie will ask the attorney's advice.
2. Telecom Tax, Charlie reported that \$8120 represents twelve months.
3. Charlie moved snow removal to the road fund.
4. There are three unpaid residents tax bills totaling \$2600.

CITY CLERK

- Received a thank you note from the Chappell's for flowers.
- Memorial for the Lime Ridge site, in progress. Expecting a quote from Joy Monument this week. Two ideas proposed.

- Investigating online payment for tax bills. John Singler referred me to City of Middletown and City of Hurstbourne who have both used online payment for several years. I have contacts for each, and have reached out to both. I will report back with history, results and cost.
- Lucy will post the public meeting for budget review on the web site, July 22 at 7:15.

POLICE REPORT

June

- Northfield calls from neighbors most were concerns regarding traffic on U S 42 lane closures and power outages.
- 9 calls for service transferred over from LMPD
- 5 House Watch requests
- 2 Minor injury accidents on U S 42
- 2 non-injury accidents on U S 42
- 1 Theft report from Walgreens (\$500.00 of bath soap)
- 1 Check Fraud report resident (Holiday Manor post box, USPS is surveilling the area)
- 1 Recovered stolen SUV at the business condo parking lot
- 4 citations
- Ofc Hile assisted a senior citizen at Walgreens preventing a fraud attempt against his accounts
- 4 street lights were reported out to LG&E
- Metro works was contacted to remove a deer from the sidewalk on U S 42
- MSD has been contacted several times to pick up the steel plate on Wynnewood but so far no results.

CITY ENGINEER'S REPORT

- Repaving completed: Baylor Dr., Fox Creek Ct., Jeness Ct, Northfield Ct., Rhodes Ct., Rhodes Drive. Striping completed with a caveat. Sharon reported that Northfield/Stannye still needs to be completed. As a result of the repaving, the contractor will:
 - Replace two mailboxes - resolved
 - Repair multiple driveway aprons - resolved
- Crack sealing in progress: Baylor Ct., Keewood Ct., New Market Dr., Northfield Dr., Stannye Dr.
- Sidewalk repair. In progress.
- City street and stop signs to be painted and straightened. In progress.

OLD BUSINESS

- In Progress: Lime Ridge Sidewalk, continuing to work with Dr. Raja on documentation and design of sidewalk landscaping.

- In progress: NF Main Entrance signage update (Tracy).
- In Progress: Flock Security cameras: 5 are in place, 4 other locations are being assessed. The cameras are \$650 each to install and then there is a recurring cost of \$3K each per year. A Municipal Order (#2) was approved.

NEW BUSINESS

- Digital signs: The Mayor presented the signs and their features. Pros and cons were discussed. More research on the signs is required.
- Fence down along US42. City attorney has confirmed that Northfield may replace the fence.
 - Tracy has the completed survey of the affected area to determine property line.
 - Tracy will get some cost estimates (\$75K placeholder until firm estimate received).
 - A permit will be required to proceed further.
 - Fence design to be determined after a decision is made to replace/repair parts of the fence, or to rebuild the entire fence.
- In progress: Could Northfield sponsor a citywide leaf pickup, Tracy is attempting to identify a vendor, further discussion at that point. (\$20K placeholder until firm estimate received).
- Budget for 2024-2025 Fiscal year
 - The Mayor reviewed the 2024 budget
 - Ordinances required: A public hearing will be conducted on July 22 at 7:15. This has been posted to the Northfield website.
 - Approved/passed: 24.01 Amends budget to cover the cost of the new police car (amends 2023-2024 budget)
 - Approved/passed: 24.02 New Budget
 - Approved/passed: 24.03 Ad Valorem Tax Rate .142

PARKING LOT

- NF Elected and Appointed Official pay evaluation for FY24
- Speed Hump Policy: Second Reading on hold pending Traffic Engineer input, and final report. Randy has contacted two engineers.
- Ky Transportation Coop Signup
- Small Cellular Site Ordinance: Distributed for review to all council members. Discussion scheduled tabled for a future meeting.

ADJOURN

There being no further business, the meeting was adjourned at 08:16 p.m.
The next meeting of the Northfield City Council will be held on Monday, July 22, 2024.

Lucy Martin, City Clerk

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Randolph L. Chappell, Mayor City of Northfield