

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
July 22, 2024**

The regular meeting of the City of Northfield Council was held on Monday July 22, 2024 via Zoom.

Council members attending: Clark Rhea, Steve Levy, Brandon Smith, Sharon Berger, and Tracy Walker

Council members absent: Tim Martin

City officials present: Mayor Randolph Chappell, Police Chief Tom David, Treasurer Charles Veeneman and City Clerk Lucy Martin

City officials absent: City Engineer Adrian Oliver

The meeting was called to order at 7:30 p.m. by Mayor Randolph Chappell.

MINUTES: Minutes for the June 2024 meeting were approved.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for activity ending June30, 2024. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments
- Road Fund Income Statement & Balance Sheet

Notes:

1. What to do with the decommissioned police vehicle. Charlie will ask the attorney's advice.

CITY CLERK

- Memorial for the Lime Ridge site, in progress. Expecting a quote from Joy Monument this week. Two ideas proposed.
- Investigating online payment for tax bills. John Singler referred me to City of Middletown and City of Hurstbourne who have both used online payment for several years. I have contacts for each, and have reached out to both. I will report back with history, results and cost.

POLICE REPORT

July

- 5 Calls for service from Northfield Neighbors
- 7 Calls for service transferred over from LMPD
- 4 House Watch checks
- 1 Non-injury accident
- 2 Theft reports Walgreens
- 4 Citations
- We assisted with the 4th of July Parade
- MSD picked up the steel plate they left on Wynnewood Circle
- 2024 Ky officer mandatory training started

CITY ENGINEER'S REPORT

- Repaving completed: Baylor Dr., Fox Creek Ct., Jeness Ct, Northfield Ct., Rhodes Ct., Rhodes Drive. Striping completed with a caveat. Sharon reported that Northfield/Stannye still needs to be completed. As a result of the repaving, the contractor will:
 - Replace two mailboxes - resolved
 - Repair multiple driveway aprons - resolved
- Crack sealing in progress: Baylor Ct., Keewood Ct., New Market Dr., Northfield Dr., Stannye Dr.
- Sidewalk repair. In progress.
- City street and stop signs to be painted and straightened. In progress.

OLD BUSINESS

- In Progress: Lime Ridge Sidewalk, continuing to work with Dr. Raja on documentation and design of sidewalk landscaping. Randy will talk with John Singler about a written agreement.
- In progress: NF Main Entrance signage update (Tracy).
- In Progress: Flock Security cameras: 5 are in place, 4 other locations are being assessed. The cameras are \$650 each to install and then there is a recurring cost of \$3K each per year. A Municipal Order (#2) was approved.

NEW BUSINESS

- Digital signs: The Mayor presented the signs and their features. Pros and cons were discussed. More research on the signs is required.
- Fence down along US42. City attorney has confirmed that Northfield may replace the fence.
 - Tracy has the completed survey of the affected area to determine property line.
 - Tracy will get some cost estimates (\$75K placeholder until firm estimate received). Quotes in progress.
 - A permit will be required to proceed further.

- Fence design to be determined after a decision is made to replace/repair parts of the fence, or to rebuild the entire fence.
- In progress: Could Northfield sponsor a citywide leaf pickup, Tracy is attempting to identify a vendor, further discussion at that point. (\$20K placeholder until firm estimate received).
Joe's lawn care proposed \$137 per house, per event. Tracy will pursue other options before moving forward.

PARKING LOT

- NF Elected and Appointed Official pay evaluation for FY24
- Speed Hump Policy: Second Reading on hold pending Traffic Engineer input, and final report. Randy has contacted two engineers.
- Ky Transportation Coop Signup
- Small Cellular Site Ordinance: Distributed for review to all council members. Discussion scheduled tabled for a future meeting.

ADJOURN

There being no further business, the meeting was adjourned at 8:01 p.m.
The next meeting of the Northfield City Council will be held on Monday, August 26, 2024.

Lucy Martin, City Clerk

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Randolph L. Chappell, Mayor City of Northfield