

**MINUTES OF THE REGULAR MEETING
Of the
City of Northfield Council
October 28, 2024**

The regular meeting of the City of Northfield Council was held on Monday October 28, 2024 via Zoom.

Council members attending: Clark Rhea, Brandon Smith, Steve Levy, Tim Martin, and Tracy Walker

Council members absent: Sharon Berger

City officials present: Police Chief Tom David, City Engineer Adrian Oliver, Treasurer Charles Veeneman and City Clerk Lucy Martin

City officials absent: Mayor Randolph Chappell

The meeting was called to order at 7:30 p.m. by Council member Tracy Walker.

MINUTES: Minutes for the September 2024 meeting were approved.

CITY ADMINISTRATION REPORTS

TREASURER'S REPORT

The Treasurer distributed financial reports prior to the meeting for activity in September 2024. They included:

- General Fund Income Statement & Balance Sheet
- Northfield Schedule of Investments (renewed a CD with Stockyard, 4.5%)
- Road Fund Income Statement & Balance Sheet

Notes:

- Charlie noted that the Insurance Premium Taxes seemed light, expecting more in September.
- ARPA Funds must be obligated by Dec 31, 2024. Randy will work with Charlie to address.
- Audit engagement letters to be signed with Brian Cobb.
- Police budget may exceed plan due to required training.

CITY CLERK

- Taxes collected as of today: 258 bills, \$227,317.47
Outstanding: 132 bills, \$143,215.10
Total plan: 390 bills, \$370,532.57

POLICE REPORT

October

- Multiple calls from Northfield Neighbors, most were traffic concerns some calls reference a loud teen party.
- 9 Calls for service transferred over from LMPD
- 2 House Watch Requests
- 4 Citations
- 6 Non-injury accidents (3) occurred on the day the freeway was closed. Traffic was diverted to US 42 no resident was involved in any of these accidents.
- 1 Forgery / Fraud case reported in the amount of \$85,656.23
- 1 Theft Report at Thornton's
- 1 Check Fraud theft from the Holiday Manor mailbox
- 1 DUI / Assault w/ motor vehicle arrest at First Watch plot
- 1 Assault 4th Domestic Violence arrest at the apartments
- 4 persons involved in a drunken disorder in the Kroger plot
- 1 person involved in a drunken disorder in the First Watch plot
- 1 Disorderly person at the AT&T store
- 4 CIT homeless subjects assisted
- 1 Missing Person adult diminished capacity located
- We assisted a resident with a teen party that had several uninvited guests show up kids sent home with a safe ride.
- Located a missing pet.

CITY ENGINEER'S REPORT

- Sidewalk repair. In progress.
- City street and stop signs to be painted and straightened. In progress.
- Striping in progress, a vendor has been contacted.
- 2 residents on Glenview are under construction with no NF notification. Adrian will get with the homeowners.
- Lawnco did tree trimming on Baylor to improve visibility.

OLD BUSINESS

- In Progress: Lime Ridge Sidewalk, sidewalk to be repaired.
- In progress: NF Main Entrance signage update (Tracy).
- In Progress: Fence down along US42. City attorney has confirmed that Northfield may replace the fence.
 - Tracy has the completed survey of the affected area to determine property line.
 - Tracy will get some cost estimates (\$75K placeholder until firm estimate received). Quotes in progress.
 - A permit will be required to proceed further.

- Fence design to be determined after a decision is made to replace/repair parts of the fence, or to rebuild the entire fence.
- Northfield citywide leaf pickup, (\$20K placeholder until firm estimate received).
Joe's lawn care proposed \$120 per house, per event (minimum 12 homes). Tracy will get proposed dates (prefer Mondays). Communication will be distributed then date(s) are confirmed.

NEW BUSINESS

- Second reading of Ordinance 24.04: Passed
Regarding Kentucky Law Enforcement Foundation Fund. This will provide government funding for some of our police training.
- First reading of Ordinance 24.05: Regarding prohibition of any Cannabis dispensary within Northfield.

PARKING LOT

- NF Elected and Appointed Official pay evaluation for FY24
- Speed Hump Policy: Second Reading on hold pending Traffic Engineer input, and final report. Randy has contacted two engineers.
- Ky Transportation Coop Signup
- Small Cellular Site Ordinance: Distributed for review to all council members. Discussion scheduled tabled for a future meeting.

ADJOURN

There being no further business, the meeting was adjourned at 8:16 p.m.
The next meeting of the Northfield City Council will be held on Monday, November 25, 2024.

Lucy Martin, City Clerk

Randolph L. Chappell, Mayor City of Northfield